

**MINUTES OF A MEETING OF SNITTERFIELD PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON MONDAY 12<sup>th</sup> DECEMBER, 2011,  
COMMENCING AT 7-30 P.M.**

PRESENT Councillor Mrs. M. Rendell (Chairman)  
Councillor R.J. Fitchford  
Councillor Miss C. Kimberley  
Councillor G. Norris  
Councillor G.J. Stammers

County Councillor R.G. Hobbs

Clerk                    5 Members of Public

PUBLIC PARTICIPATION

Mr. Ken Chatland

Reported that there had recently been a road traffic accident involving 5 cars on the A46 at the junction of Park Lane

He queried whether this would be regarded as a serious accident

Councillor Hobbs said that road traffic accidents were recorded under strict criteria

He undertook to enquire further with the Police

Mr. Sam Evans

Spoke of the proposed development of the Fox Hunter Public House site. He said that advice had been taken about the previously expressed preference for a two-house development. However, it was found that this format was impracticable. A Road Safety Audit had been carried out and various amendments had been made to the original drawing, including revision of the flood mitigation scheme. He undertook to forward details for the information of Members

Mr. David Robotham

Submitted drawings and gave details of his plans to clean up and redevelop the site of Brook Cottage, School Road

Members expressed concerns about road safety issues and Mr. Robotham said that he would seek further advice on this matter

Ms. Elizabeth Price, Area Support Officer, gave a presentation on the subject of Community Forums

She said that the first Forum had been held in 2008 with the object of engaging members of the public on local issues. The meetings were informal and offered networking opportunities. Representatives of County Council, District Council, Police and other agencies were in attendance

Issues for discussion could be raised by the submission of a designated form

Topics raised for Police attention were put to the vote and the top three in importance would be actioned

She said that the Forums were held at various venues and she encouraged Members to participate

The Chairman thanked Ms. Price for attending and giving a most interesting presentation

1. APOLOGIES FOR ABSENCE

Councillor Mrs. Morlidge                      Holiday

2. DECLARATIONS OF INTEREST

None

3. MINUTES

The Minutes of the Meeting held on 14<sup>th</sup> November, 2011, having been previously circulated, were agreed and signed by the Chairman

4. MATTERS ARISING

(a) Road Safety – A46

The Clerk read a response from Rajan Moom, Highways Agency, to a letter from Councillor Hobbs

The writer said that he had reviewed earlier findings and had made a further site inspection.

In response to concerns raised about overtaking at the junction, he had raised a ‘Watchman’ for a scheme to upgrade the markings and to provide a double white lining system to prevent overtaking

He explained that this process is the first stage of identifying network improvements and any recommendations will be subject to a value management bid process. Bids that can demonstrate a significant benefit to the network will attract funding

The contents of the response were noted. The Clerk was asked to write a letter to the Highways Agency emphasizing the concerns of the Council

(b) Ash Tree – Bell Lane

Councillor Hobbs said that the County Council Tree Officer had determined that the riparian owner was responsible for the tree

Councillor Fitchford undertook to make enquiries to ascertain the owner

5. TO RECEIVE COMMENTS/OBSERVATIONS FROM COUNTY COUNCILLOR

(a) Councillor Hobbs reported that a decision had been taken to reduce the hours of opening of the County Household Waste Recycling Centres  
He undertook to forward details for information

(b) Reported that £1m funding would be available to provide disability access at Stratford Town Railway Station

Councillor Stammers expressed his extreme disappointment that the Appeal for the provision of a gypsy site at Black Hill had been allowed. He deeply regretted that the objectors were not supported by Warwickshire County Council Highways Department on road safety issues.

Councillor Hobbs said that he had used his best endeavours, but the revised site entrance did not have the same detriment.

6. TO RECEIVE COMMENTS/OBSERVATIONS FROM DISTRICT COUNCILLOR

Councillor Mrs. Hayter not present

7. FINANCE

Receipts

None

Payments to be authorized

(a) I. Wilkins	Clerk's Pay and Expenses	£960-72
(b) HM Revenue & Customs	PAYE on Clerk's Salary	£204-90
(c) Thomgarden	Grass Cutting contract	£525-00
(d) E.ON	Street Lighting Maintenance	£239-90
(e) Society of Local Council Clerks	Annual Subscription	£97-00
(f) Margaret Tweed	Maintenance of Flower Tubs	£47-78
(g) St. James the Great Church	Hire of Graham Simons Room	£15-00
(h) British Gas	Gas supply to Village Hall (Direct Debit)	£93-00
(i) Good Energy Ltd.	Electricity supply to Village Hall (Direct Debit)	£38-00
(j) Talk Talk Business	Broadband supply (Direct Debit)	£20-41
(k) Lloyds TSB	Safe Custody Fees (Standing Order)	£7-50

Proposed Councillor Stammers, Seconded Councillor Mrs. Rendell  
'That the items listed be authorized for payment'

So resolved, nem con



10. TO CONSIDER GRANT TO COMMUNITY LINKS TRANSPORT SCHEME

The Clerk introduced further correspondence from Dave Webb, Head of Business, Housing and Revenues

The District Council would provide funding of £72,000 and it was hoped to secure an additional £50,000 from grants and sponsorship. This would leave a shortfall of £17,000

It was confirmed that 15 Snitterfield residents had used the Service so far this year. The suggested pro rata contribution by Snitterfield Parish was £180

Proposed Councillor Stammers, Seconded Councillor Norris

‘That a contribution of £180 be made to funding the Community Links Transport Scheme’

So resolved, nem con

11. TO RECEIVE COMMENTS/OBSERVATIONS BY COUNCILLORS  
Councillor Fitchford

Reported that the new bench had been securely fixed in position on Stocks Green

The work had been carried out by Thomas Rossler of Thomgarden. As a goodwill gesture to the Parish, he would not make a charge

Councillor Stammers

(a) Reported that more rubbish had been dumped at the entrance to Atteys Field

It was agreed to follow up previous correspondence to the Highways Agency with regard to maintenance and possible transfer of ownership of the spinney site

(b) Referred to the Appeal Decision on the proposal for a gypsy site at Black Hill and said that the campaign committee was planning to apply for a Judicial Review

Councillor Miss Kimberley

Raised the issue of Planning Consultations and suggested an improvement to the current method of circulation

She undertook to submit further information to the next Meeting

Councillor Norris

Said that he had discussed the proposed Tenancy at Will with Richard Yendall, Chairman of the Sports Club

Mr. Yendall was content in general with the draft document. However, the Sports Club Committee would wish, in due course, to demolish the existing building and replace with an improved facility. In order to obtain funding for such a proposal, a 99-year lease would be required

The Clerk undertook to enquire if such a proposal was feasible

PUBLIC PARTICIPATION

Mr. Ken Chatland

Asked for an update on the sewage problem in Pigeon Green

Councillor Hobbs said that the procedure would now be for the District Council to make a legal challenge to Severn Trent to carry out the required remedial work

There being no further business, the Chairman declared the Meeting closed at 9-05 p.m.

**SNITTERFIELD PARISH COUNCIL**

**Clerk – Ian Wilkins**

**21, Flower Road  
Stratford upon Avon  
CV37 0EA  
Tel 01789-266665**

I hereby give notice that a Meeting of Snitterfield Parish Council will be held in the Village Hall on Monday 9<sup>th</sup> January, 2012, commencing at 7-30 p.m.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business at the Meeting, as set out hereunder

Ian A. Wilkins  
Clerk of the Council

There will be a fifteen-minute period set aside prior to the formal agenda and again, at the end of the Meeting, for the purpose of public participation

**A G E N D A**

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of Meeting held on 12<sup>th</sup> December, 2011
4. Matters Arising
5. To receive comments/observations by County Councillor
6. To receive comments/observations by District Councillor

7. Finance – Receipts and Payments
8. Planning Matters – Applications and Decisions
9. Correspondence
10. To set Parish Precept for the Financial Year 2012/2013
11. To consider Grants/Donations to Various Organisations
12. To set Cemetery Fees
13. To set Allotment Rents
14. To confirm Direct Debit instructions
15. To set date of Annual Parish Meeting and April Council Meeting  
(Monday 9<sup>th</sup> April is a Bank Holiday)
16. To receive comments/observations from Councillors